

BIOMEDICAL SCIENCE FOR THE BENEFIT OF SOCIETY

SCIENTIFIC PROJECT MANAGER

Centre for Genomic Regulation (CRG)

The Institute

The Centre for Genomic Regulation (CRG) is an international biomedical research institute of excellence, based in Barcelona, Spain, with more than 400 scientists from 44 countries. The CRG is composed by an interdisciplinary, motivated and creative scientific team which is supported both by a flexible and efficient administration and by high-end and innovative technologies.

In September 2026, the CRG received the renewal of the 'HR Excellence in Research' Award from the European Commission. This is a recognition of the Institute's commitment to developing an HR Strategy for Researchers, designed to bring the practices and procedures in line with the principles of the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers (Charter and Code).

Please, check out our Recruitment Policy

The role

We are seeking a Scientific Project Manager to join the Strategy and Funding (SaF) department at the CRG. The position will contribute to the development and management of strategic and collaborative projects across different areas, with technologies, innovation and scientific infrastructures as a thematic priority. The Scientific Project Manager will support the successful preparation, implementation and monitoring of collaborative projects, working closely with CRG scientific and technology teams and other CRG offices, including Technology and Business Development, Finance, Communication and other relevant administrative units. The initial project portfolio is expected to include the ProtAIomics Marie Skłodowska-Curie Actions Doctoral Network coordinated by Dr. Eduard Sabidó (Head of Proteomics Core Technology Unit), involving research, advanced training and collaboration among academic and non-academic partners across Europe. The role will combine project management with proposal development and strategic support. It will require an understanding of the scientific and technological objectives of the projects, while ensuring effective coordination, compliance with funder requirements and high-quality delivery. The specific portfolio of projects and initiatives may evolve according to institutional priorities and emerging funding opportunities.

Main responsibilities

Project management and implementation

- Manage one or more collaborative or institutional research projects, supporting scientific and technical coordinators in their planning and implementation.
- Develop and maintain project plans and coordination processes, monitoring activities, deliverables, milestones, risks and reporting requirements to ensure timely and high-quality delivery.
- Coordinate project budgets and financial reporting, in close collaboration with Finance and project partners.
- Facilitate effective communication and engagement among project partners and relevant stakeholders, including the organisation of consortium meetings, workshops and other project events.
- Support communication and dissemination activities through project websites, materials, presentations and reports.
- Support the identification of innovation opportunities and potential pathways for the valorisation of research results, in coordination with the Technology and Business Development Office.
- Ensure compliance with funder requirements, grant agreements, internal procedures and relevant regulatory frameworks.

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- Coordinate consortium and collaboration agreements and other project-related documentation with the relevant CRG offices.
- Act as a central point of contact between coordinators, partners, funders and relevant CRG departments.
- Promote good project-management practices and knowledge exchange across the SaF department.
- Contribute to the use of digital and AI-enabled tools to improve project planning, monitoring, reporting and collaboration.

Strategic collaborations and proposal development

- Scout and assess funding and collaboration opportunities relevant to CRG scientific priorities, with particular attention to research technologies, innovation and scientific infrastructures, while monitoring relevant European and national policies, programmes and funding opportunities.
- Foster strategic collaborations with scientists, technology specialists, research infrastructures, technology providers and other relevant internal and external partners, identifying synergies and opportunities for joint initiatives and proposals.
- Coordinate the preparation of collaborative proposals, including proposal to Horizon Europe/FP10 research infrastructure (INFRA) calls, bringing together scientific and technical partners and the relevant CRG offices.
- Support strategic initiatives and programmes related to proteomics and multi-omics infrastructures at regional, national, and European level.
- Support the identification and monitoring of appropriate scientific, technical, operational and impact indicators.

About the team

You will join the Strategy and Funding (SaF) department, which supports the CRG scientific community in securing competitive funding, developing and managing collaborative projects, fostering responsible research practices and contributing to institutional strategy. SaF brings together expertise in pre-award support, scientific project management, research quality and impact, and institutional strategy. The department is currently redesigning its ways of working to integrate AI-enabled processes and focus its expertise where it adds the greatest value to researchers.
The Scientific Project Manager will report to the relevant SaF Area Coordinator and will work closely with other SaF colleagues, CRG scientific and technology teams, other administrative departments and external project partners.

Whom would we like to hire?

Professional experience

Must Have

- Experience in the management or coordination of scientific, technological or innovation-related projects.
- Experience working with multidisciplinary teams and coordinating contributions from different internal or external stakeholders.
- Experience monitoring project plans, deadlines, deliverables, budgets and reporting requirements.
- Experience preparing scientific and technical documentation and reports.
- Research or research-management experience in an international life-science environment, with a good understanding of the research ecosystem.
- Excellent command of spoken and written English.

Nice to have

- Experience managing European or other international collaborative research projects, particularly Horizon Europe or comparable programmes.

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- Experience in innovation management, technology development, research infrastructures or technology platforms, including collaboration with external partners.
- Scientific background or experience in scientific infrastructures, especially in proteomics or multi-omics technologies.
- Experience contributing to competitive research and innovation proposals.
- Knowledge of Spanish and/or Catalan.

Education and training

- PhD in life sciences or a related field is a plus.
- Specific training in project management, innovation management, research infrastructures or research administration would be an advantage.

Technical skills

- Ability to understand new scientific and technological topics and translate them into clear project plans and documentation.
- Knowledge of European or national research and innovation funding programmes.
- Ability to work with project budgets, indicators and structured data.
- Strong IT skills, including Microsoft 365, collaborative working platforms and project-management tools.
- Familiarity with AI-enabled tools for writing, information management, monitoring or reporting would be an advantage.

Competences

- Excellent organisational and analytical skills, with the ability to manage multiple projects, priorities and deadlines concurrently.
- Attention to detail and rigour in the execution of assigned work.
- Proactive, flexible and problem-solving attitude.
- Excellent written and verbal communication skills, with the ability to communicate effectively with scientific, technical and administrative stakeholders.
- Ability to build constructive working relationships in an international and multidisciplinary environment.
- Ability to work independently while contributing effectively to a team.

The Offer – Working Conditions

- **Contract duration:** Linked to project ending in 2029, with the possibility of extension subject to the availability of funding
- **Estimated annual gross salary:** Salary is commensurate with qualifications and consistent with our pay scales
- **Target start date:** January 2027

We provide a highly stimulating environment with state-of-the-art infrastructures, and unique professional career development opportunities. To check out our training and development portfolio, please visit our website in the training section.

We offer and promote a diverse and inclusive environment and welcomes applicants regardless of age, disability, gender, nationality, ethnicity, religion, sexual orientation or gender identity.

The CRG is committed to reconcile a work and family life of its employees and are offering extended vacation period and the possibility to benefit from flexible working hours.

Application Procedure

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All applications must include:

1. A motivation letter addressed to Dr Natalia Dave.
2. A complete CV including contact details.
3. Contact details of two referees.

All applications must be submitted online on the CRG Career site - http://www.crg.eu/en/content/careers/job-opportunities

Selection Process

- **Pre-selection**: The pre-selection process will be based on qualifications and expertise reflected on the candidates' CVs. It will be merit-based.
- **Interview**: Preselected candidates will be interviewed by the Hiring Manager of the position and a selection panel if required.
- **Offer Letter**: Once the successful candidate is identified the People department will send a Job Offer, specifying the start day, salary, working conditions, among other important details.

Deadline: Please submit your application by 13th December 2026. If no candidate has been selected, the position will remain open until a suitable candidate has been hired.

Suggestions: The CRG believes in **ongoing improvement** and promotes a **culture of feedback**. This is one of the reasons we have in place, at your disposal as a candidate, a mechanism to gather your suggestions/complaints concerning your candidate experience in our recruitment processes. Your feedback really matters to us in our aim at creating a **positive candidate journey**. You can make a difference and help us improve by letting us know your suggestions through the following form.

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HR EXCELLENCE IN RESEARCH

EXCELENCIA SEVERO OCHOA

Funded by the European Union

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